



### Electronic Security (Asset) Transfer

To transfer securities to Missio Theological Seminary electronically, i.e., via Depository Trust Company (DTC), provide the DTC transfer instructions to your broker. The securities will be transferred directly into the seminary's gift account at its brokerage firm. **If assets cannot be transferred to the brokerage account below, please sell the assets and have a check sent to Missio Theological Seminary, 421 N. 7<sup>th</sup> Street, Suite 700, Philadelphia, PA 19123.**

Bank Name – Vanguard Brokerage Account  
Account #80068879  
DTC #0062  
Agent Bank #A4V874562

Missio Theological Seminary EIN: 23-1937954

Donor's name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of security: \_\_\_\_\_

Number of shares: \_\_\_\_\_

Important: In order to properly credit the gift, please ask the broker to email Cynthia Daymon at Missio (cdaymon@missio.edu), referencing your name in the DTC transfer instructions.

### The DTC transfer instructions are as follows:

- Forward to your broker your gift instructions via the Depository Trust Company (DTC).
- Important: The broker notifies the seminary (cdaymon@missio.edu) that your gift of securities has been received.
- The finance office sells the securities through the seminary's brokerage account.
- The seminary receives the proceeds from the sale on settlement date.
- Note – It is not the policy of the seminary to hold securities but to immediately liquidate the securities.

---

### Mutual Fund Transfer

It is recommended that you or your broker contact cdaymon@missio.edu when gifting units of a mutual fund. The procedure for doing so may vary from one mutual fund to another. In some cases, the units may be transferred directly to the seminary's brokerage account via the DTC. **If units cannot be transferred to the brokerage account below, please sell the units and have a check sent to Missio Theological Seminary, 421 N. 7<sup>th</sup> Street, Suite 700, Philadelphia, PA 19123.**