



**PT 650 Ministry Internship Seminar
Spring 2019 (February 2-May 6, 2019)
Mondays, 6:00-8:45 p.m.**

Last revised: 11/28/2018

MISSIO'S MISSION

To prepare missional leaders who incarnate the story of Jesus with humility and authenticity and who communicate the story with fidelity to Scripture, appreciation of the Christian tradition, and sensitivity to the needs and aspirations of postmodern culture.

PROFESSOR

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Office Hours: Before class or by appointment

COURSE DESCRIPTION

A seminar for students presently engaged in ministry to develop and sharpen ministry skills through practice and application in a ministry setting. The student identifies the learning outcomes desired and, with the guidance of a site supervisor, pursues that learning objective. In review sessions students interact with a variety of ministry situations in consultation with a faculty mentor. Prerequisite: PT 500 and internship contract form submitted and approved.
Three hours.

COURSE INTRODUCTION

More than course requirements, lectures, papers and tests; missional participation and involvement are necessary to learn to be effective in ministry. No amount of personal knowledge, theology, theory and methodology can transform one into an effective missional leader – ministry must be learned by doing ministry. The classroom discussions will provide you with an excellent forum to discuss real-time ministry issues. While it is understandable that time constraints can make this an unwieldy process, we urge you to avoid taking short cuts. Do not look at these requirements as obstacles to your degree but as opportunities to develop God's gifts in you. Use your internship to shore-up weaknesses, capitalize on strengths, and discover your unique ministry DNA and leadership potential. God can use a humble, teachable attitude to greater advantage in the acquisition of practical wisdom through taking seriously the position and work of an intern.

COURSE OBJECTIVES

PROGRAM GOALS	COURSE OBJECTIVES—TO ENABLE YOU TO . . .
Goal 1: Students will live grace-based lives increasingly characterized by wisdom, the fruit of the Spirit, and love for God and others.	5. To provide opportunities and venues for students to receive feedback and counsel concerning their effectiveness in ministry.

<p>Goal 2: Students will grow in wisdom and skill in interpersonal relationships, conflict management, and living in community.</p>	<p>1. To expose students to the complexities, challenges and responsibilities of ministry through dialogue with other interns, effective missional leaders, and active participation in a ministry context.</p>
<p>Goal 3: Students will demonstrate knowledge of the Bible & its missional perspective and their ability to humbly interpret and apply it in light of history, culture, and genre.</p>	<p>2. To enable the student to integrate missional/theological/theoretical education with the practical responsibilities and challenges of ministry.</p>
<p>Goal 4: Students will know the key persons, ideas, and movements in the history of theology and the Christian tradition and their significance for today</p>	
<p>Goal 5: Students will demonstrate effective missional leadership based on biblical values and individual gifting, personality, call, context, and relational skills.</p>	<p>3. To develop skills in diagnosing ministry situations and designing effective ministry development plans and implementing contextualized and appropriate ministry strategies.</p>
<p>Goal 6: Students will critically, constructively, and creatively engage our postmodern culture with the hope of the gospel.</p>	<p>4. To provide opportunities for supervised participation in various aspects of ministry tailored to the gift-mix, passions and needs of the student.</p>

COURSE REQUIREMENTS

- Using the provided template, develop a detailed **learning contract** that delineates goals, objectives and strategies to be worked on and implemented throughout the semester. As a ministry leader intern, you get to (must) exercise your volitional will and self-determination to declare the kind of effort you are willing to put forth and identify the objectives you hope to achieve. Seldom in life will you get a better opportunity to stretch your skill set than when in a formalized internship program.
- A minimum of **100 hours of supervised ministry**. You are responsible to select and secure an approved internship site. Supervised ministry is actual **hands-on-ministry** under the supervision of an approved supervisor in a church or parachurch ministry setting. This supervision must involve regular interaction and evaluation with your supervisor about all the aspects of your internship experience. It is preferable that your internship is NOT your current ministry if you are employed to perform the same tasks of your internship focus.
- Submit a **weekly summary & evaluation** of your internship experience. This will serve as a means of reflection, encouragement and accountability. There should be clear evidence in your weekly reports that you are making progress toward your goals and learning as a result.

4. **You will teach the class** at least twice during the semester in understanding, diagnosing, strategizing and implementing a specific ministry skill regarding some facet of missional ministry. This plan should grow out of your learning contract and must be well conceived, organized and structured and appropriately presented. Ideally, this is rooted in the context of your internship.
5. **Class participation** is mandatory each week in order to get credit for the internship. Interns missing more than 2 weeks of instruction risk losing credit for the semester. Several class periods will be scheduled as “off campus” work. In such cases you will NOT report to the classroom but will be working with your supervisor or doing fieldwork. The Professor will identify those dates during class sessions. Expect that you may be traveling to other ministry locations to make site visits and consult with ministry leaders. There will also be online instruction.
6. **Read** and come to class prepared to discuss the required reading. Please bring all the books to each class as we may refer to them frequently.
7. Conduct three **ministry interviews** and submit a response paper expounding your reflections. Contact three people who you believe to be very competent, effective and experienced in ministry. Arrange to spend at least one hour interacting and interviewing them. Develop 5-10 open-ended questions related to what you would most like to learn from them. Go for depth! Write a brief overview of what was most meaningful to you from this interview and how you may use what was learned.
8. **On-Site Visits.** You must observe, evaluate, conduct interview(s), and share your experiences with the PT650 class. Attend the main services at two separate ministry sites that are different from your internship site. We will be developing questions and an observation grid for you to use or modify during your site visits.
9. A **self-evaluation** is due at the end of the semester that evaluates your experience and personal growth. This evaluation should heavily interact with the goals of the learning contract along with a plan for future growth and development.
10. A **letter of evaluation** from your site supervisor that evaluates the successful completion of your learning contract. This evaluation can be a detailed letter or an instrument that assesses each of your learning objectives.

COURSE INSTRUCTIONAL HOURS

	RELATED OBJECTIVES	HOURS TO COMPLETE
1. Classroom sessions	1-5	32.50 Hours
2. Site Visits	1-5	8 Hours
Total instructional hours	3 Credit Course	40.5 Hours

ASSESSMENTS AND METHOD OF EVALUATION

Assessment	Related Objectives	Percent of grade	Estimated time in hours
1. Reading & class discussion	1,2,3	15%	25
2. Learning contract & supervised ministry	4,5,2	30%	100
3. Ministry interviews	1,2,3	15%	5
4. Teaching sessions	1,4	20%	5
5. Site-visits and observation paper	1-5	20%	8
TOTAL estimated time outside of class			143

REQUIRED TEXTS & MATERIALS

The Emotionally Healthy Leader: How Transforming Your Inner Life Will Deeply Transform Your Church, Team, and the World (Peter Scazzero)

https://www.amazon.com/Emotionally-Healthy-Leader-Transforming-Transform/dp/0310494575/ref=sr_1_3?s=books&ie=UTF8&qid=1479340408&sr=1-3&keywords=emotionally+healthy

Deep & Wide (Stanley)

http://www.amazon.com/Deep-Wide-Creating-Churches-Unchurched/dp/0310494842/ref=tmm_hrd_title_0?ie=UTF8&qid=1381865987&sr=8-1

On Being A Pastor (Begg & Prime)

https://www.amazon.com/Being-Pastor-Understanding-Calling-Work/dp/0802431224/ref=sr_1_1?s=books&ie=UTF8&qid=1479339961&sr=1-1&keywords=On+being+a+pastor

Online Materials: There will be several articles and videos posted on the course site

An Important Caution: Missio Seminary recognizes the need for computer use throughout the entire educational process today. Computers equipped with Internet access and applications that help deliver information and knowledge are vital. Students are encouraged to bring their electronic computing devices to campus to facilitate their course work and supplemental activities. Given the current climate of online dangers such as viruses, malware, phishing scams, and other related risks it is critical to secure all such devices regardless if they're being used on campus or not. Please take the appropriate steps to safeguard the security of your own electronic devices to protect the integrity of the student network on campus and provide a safe computing environment for everyone to use.

Final Due Date for PT650: May 6, 2019

Note: Missio policy states faculty cannot grant students permission to submit late work. Students must seek a course extension by the final due date by submitting an “Academic Request” form to the academic office. See the Academic Catalog for policies on course extensions.

STUDENT RESPONSIBILITY AND ACADEMIC POLICIES

Academic Policies: Students are fully responsible to know and follow all seminary rules, regulations, and deadlines published in Missio Seminary’s Academic Catalog, and all requirements concerning their degree programs. The catalog is found on Missio’s website.

Course Syllabus: Students are fully responsible to know and fulfill the requirements stated in the course syllabus. Students should speak with the professor about issues related to course work and deadlines during the course. See “Completion of Course Work” below for policies on course extensions.

E-campus Course Site: Students are fully responsible for course content and materials that are posted on the course site. Students are encouraged to check the course site frequently during the course. Student usage of the course site is tracked by the software and monitored by the professor of the course. Students who experience difficulty accessing or using the E-campus should email helpdesk@biblical.edu and include their student ID# in their correspondence.

Academic and General Integrity: As followers of Jesus Christ, we are called to integrity and Christ-likeness in all areas of life. What this means in the academic realm is that the completion of all assignments and assessments are to reflect your own work. Students found guilty of cheating or plagiarism will receive a grade of zero on the assessment and will follow the process outlined in the Student Handbook. See Missio’s catalog for more information on plagiarism and MISSIO’s policies related to cheating and plagiarism.

Student PC Security Statement: Missio Seminary recognizes the need for computer use throughout the entire educational process today. Computers equipped with Internet access and applications that help deliver information and knowledge are vital. Students are encouraged to bring their electronic computing devices to campus to facilitate their course work and supplemental activities. Given the current climate of online dangers such as viruses, malware, phishing scams, and other related risks it is critical to secure all such devices regardless if they're being used on campus or not. Please take the appropriate steps to safeguard the security of your own electronic devices to protect the integrity of the student network on campus and provide a safe computing environment for everyone to use.

ATTENDANCE POLICY AND GRADES

Students are expected to arrive on time and attend all class sessions. Attendance is especially crucial in courses formatted in block scheduling with evening or all day Saturday class sessions. If you know you are going to miss a class or arrive late, contact the course instructor in advance



via email. Nevertheless, your grade may be lowered for absences or lateness at the discretion of the instructor.

COMPLETION OF COURSE WORK – VARIANCE FORMS

All course work is to be completed by the last day of classes for the term or by the date posted in the course syllabus. Extensions to this time limit will be made only by the academic affairs committee. The individual faculty member does not have the authority to grant any extensions of time beyond the last class of the term. Requests for extensions must be made in writing to the committee at least one week prior to the last day of classes. Variance forms for this purpose are available in the academic office or on MISSIO’s website. All requests should specify the reasons for the extension and the length of the extension desired. Requests are not automatically granted. www.biblical.edu Login using your student ID# and password and go to “Current Students/Forms to Download.”

STUDENT COURSE EVALUATIONS

Student course evaluations are an important part of MISSIO’s commitment to continuous improvement. Students are required to complete the course evaluation within one week of the final due date of the course. See MISSIO’s Student Handbook and program supplement for your program (if applicable) for more information.

GRADING SYSTEM

To remain in good academic standing, a student must maintain a 2.00 grade point average. MISSIO’s grading system is:

MISSIO SEMINARY GRADING SYSTEM			
A	4.00	93.0 -100	Superior
A-	3.67	90.0 – 92.9	
B+	3.33	87.0 – 89.9	
B	3.00	83.0 – 86.9	Good
B-	2.67	80.0 – 82.9	
C+	2.33	77.0 – 79.9	
C	2.00	73.0 – 76.9	Fair
C-	1.70	70.0 – 72.9	
D+	1.30	67.0 – 69.9	Poor
D	1.00	63.0 – 66.9	
D-	.70	60.0 – 62.9	
F	0.00	00. - 59.9	Failing